



PACIFIC NORTHWEST SECTION

Western Washington Chapter

2026 Pro-Member & Senior Pro-Am Policy Manual

Pro-Member Policies

ELIGIBILITY - PGA MEMBERS: All active life members and active regular members are eligible. Current employment is not an eligibility requirement for members. Since active members who have left their jobs are still eligible to participate, they will also be subject to fines for late cancellation or no-shows. Members who become suspended or inactive will lose their remaining spots. Their prior facility may request to keep those spots for their other professionals.

ELIGIBILITY - PGA ASSOCIATES: Registered PGA Associates are eligible to play so long as they are currently employed or transferring to a new employer. Pro-Member spots for Associates who become suspended may be used by other professionals at their facility. Associates who leave eligible employment will lose their remaining spots until they resume eligible employment. Their prior facility may request to keep those spots for their other professionals.

ELIGIBILITY - AMATEURS: Amateurs must be 18 years of age or older (individual cases may be presented to the Tournament Committee for their approval) and from the professional's own club. If unable to secure 3 members, the playing professional should call the host professional. The host professional will try to help fill the foursome with players from the host club. If the host professional does not have players available, then the playing professional may bring amateurs from another club who have valid USGA handicaps.

TRANSFERS: Pro-member tee times may always be exchanged among in-house golf professionals. If, after the cancellation deadline, a professional needs to cancel their time at an event that is not full, the professional may find a replacement professional from any course to take their place, so long as that professional does not already have a spot in the field. If a professional leaves a position for another position in the Chapter, the tee times go with the professional.

DRESS CODE: Professionals and amateurs must abide by the dress code in effect at the host course. In addition, under no circumstances may professionals wear jeans of any style or color at any venue. Tailored golf shorts (including skirts or skorts) may be worn by professionals and amateurs alike. Specifically prohibited: cut-offs, cargo shorts or any baggy shorts with or without oversized pockets, short shorts, athletic shorts, and any type of exercise shorts. Players failing to meet this dress code will not be allowed to participate. It is the professional's responsibility to ensure that his/her amateurs are advised of the dress code.

SELECTING TEES: The Chapter will use 3 sets of tees for all events. All players may elect to play from any of the tee markers at an event (and must remain playing those tees for the duration of the round). If a player (male) chooses to play forward, he will be eligible for Net prizes only. Ladies will be allowed to play from any tee. If they play from the middle or back tee, they will gain handicap strokes and still be eligible for Gross and Net prizes. There are no age restrictions for playing alternate tees.

The Western Washington Chapter PGA allows male players to select any tee set in Pro-Am events to help ensure an enjoyable and comfortable playing experience for all participants. This flexibility exists to support pace of play, accommodate physical limitations, and enhance enjoyment. It does not exist to provide a competitive advantage.

Tee selection must align with the spirit and intent of this policy. Male players may not select a forward tee for the purpose of gaining a scoring advantage, including generating additional gross birdies for the team competition. Using forward tees solely to influence the outcome of the team game is inconsistent with fair play and the purpose of this option.

Players must choose a tee that reflects their normal distance, ability, and comfort level. The standard tees are the expected starting point for male competitors. The Tournament Committee may review tee selections at any time. If it determines that a player or team intentionally selected a shorter tee to gain an improper advantage, the Committee may take action up to and including disqualification from the event, suspension from future competitions, and submitting a letter to the PGA of America's National Board of Control.

If your team has a player who will be playing it forward, particularly one under 50 years old, it is highly recommended that the PGA Member or Associate submit a written explanation to the Tournament Committee, care of the WWPGA Executive Director, prior to the event. This ensures transparency and allows the Committee to confirm acceptance of the stated reason.

Our goal is to protect fairness and integrity for all while preserving the inclusive and enjoyable environment that tee flexibility is designed to provide. Thank you for your cooperation.

Example:

- BACK TEES – Men: Gross & Net with no handicap change (Standard tee) / Ladies: Gross & Net with handicap addition
- MIDDLE TEES – Men: Net Only with handicap reduction / Ladies: Gross & Net with handicap addition
- FORWARD TEES - Men: Net Only with handicap reduction / Ladies: Gross & Net (Standard tee)

STABLEFORD SCORING: All events will utilize Stableford Points for scoring.

- POINTS: Double Bogey & Higher-0 | Bogey-1 | Par-2 | Birdie-3 | Eagle-4 | Double Eagle-5
All players will be required to pick-up on a hole once they have reached a net score that will earn 0 points.

SCORING & PACE OF PLAY: Teams will be provided with a backup scorecard and official scoring will be the Live Scoring provided through the Golf Genius App. Once a round is complete and scores

have been recorded on each hole, teams are to check their ONLINE SCORECARD to be sure all holes have scores entered and those scores are correct. When you complete your 18th hole of the day, and enter your scores into the scoring app, all players will receive an email with their own scores for the day. From this point, all players have 15 minutes to confirm or correct their scores online with their professional. We will use the emails' timestamp to determine your finish time. Any group playing in over 4 hours and 40 minutes must finish inside of 15 minutes of the group ahead of them. If you play in 4:41 or more, and your round ending (email) time stamp is 16 minutes after the group ahead (or more), all players in the foursome will receive a 1-stroke penalty applied to hole #18.

CANCELLATIONS: Professionals will have access to cancel, change or add a tee time online using ForeTees. All changes must be made by the professional on ForeTees. A link to the tee sheets will be on the Chapter website or you can use the Chapter App. The Cancellation Deadline for any event is 3 weeks prior to the event. See below for more details.

FINES - Cancellations prior to 12:00 PM on the "Cancellation Deadline" date are not subject to any penalty. See below for more details.

- Professionals canceling after the "Cancellation Deadline" date will be fined \$100 + carts reserved, unless the event is played with a full field.
- Professionals who don't pay their team entry fee by four days ahead at noon will be subject to a \$25 late entry penalty.
- Cancellations after 9:00 a.m. three days prior to the event, or later, including no shows, will result in a fine equal to the full team entry fee + carts reserved unless the event is played with a full field.
- Failure to record scores within 30 minutes of completing play will result in a \$25 fine. If a professional does not record scores at all, they will be subject to the \$25 fine even if the card is a non-winning scorecard.
- Any of the fines above may be appealed in writing to the WWC Board of Directors within 10 days of receipt of a fine notification.

HANDICAP POLICY: Amateurs must have an active USGA GHIN handicap to play in WWC events. On-line handicaps with virtual golf clubs will not be valid. A few exceptions are as follows:

- Any amateur may play in an event with a 0.0 handicap index.
- An amateur may play in an event if he/she has an inactive handicap that can be substantiated. This provision will allow the amateur to play one time, and he or she will be directed to get the handicap activated before playing in another event. All inactive handicaps will be reduced by 20%.
- Guests invited as part of a sponsor team may play without a handicap, a conservative estimated handicap will be assigned by the executive director. The executive director has the right to assign a temporary handicap under special circumstances.
- Professionals without a handicap index will play to the index of the lowest Chapter Professional for the team game and be ineligible to compete in the Professional Net division. Handicaps are available through the Section.

- The maximum handicap index allowed is 36.0 for all players (men and women) in regular pro-member and senior pro-am events. Amateurs with higher indexes may participate but will be limited to the maximum allowable index. All players play to 90% of their handicap for the team competition; 100% for the individual competition.

Your allocation form will not be accepted or prioritized until your WWCPGA Dues are paid in full. Online payments are preferred but payment by check is available as well.

Senior Pro-Am Policies

Priority: Priority will be based solely on order of receipt (there will be no other priorities established like in the regular pro-member events). Each player will be granted their top four selections, repeating this process until everybody receives all their picks or all the events fill.

GHIN Numbers: Professionals who do not keep an official USGA GHIN number will not have any of their scores count towards an individual or team net score. This will effectively prevent a Professional from contributing to their teams score in the 2-Net Best Ball competition. Handicaps are available for a discount through the PNW Section.

Eligibility: Professionals must be at least 45 years old to play in all Senior Pro-Ams. Professionals must be Active Members, Life Members, or eligibly employed PGA Associates. Class F, suspended, or inactive members are not eligible. Amateurs must be age 50+.

Dual Pro-Ams (New for 2026): Eligibility for the Senior Professional Individual Purse is determined by the team composition:

- **Eligible:** Professionals aged 45–50 and all Senior Professionals may enter the Individual Senior purse only when competing with a senior team.
- **Not Eligible:** Professionals in these age categories competing with a regular (non-senior) team may not enter the Individual Senior purse.

Selecting Tees: The Chapter will use 2 sets of tees for all events unless specified at the time of registration. All players may elect to play from any of the tee markers at an event (and must remain playing those tees for the duration of the round). If a player (male) chooses to play forward, he will be eligible for Net prizes only. Ladies will be allowed to move back a tee (or two), gain handicap strokes, and she will still be eligible for Gross and Net prizes. There are no age restrictions for playing alternate tees.

- **Standard Tees – Men:** Gross & Net with no handicap change / **Ladies:** Gross & Net with handicap addition
- **Forward Tees – Men:** Net Only with handicap reduction / **Ladies:** Gross & Net with no handicap change

Format: All Senior Pro-Am competitions will be Individual Gross & Net. The team game for all events will be 2 Net Best Balls, unless otherwise noted.

Cancellation Deadline: The cancellation deadline for Senior Pro-Ams is three weeks prior to the event. If you cancel after the deadline, you will be fined \$100 + carts reserved (unless the event is

played with a full field). If you cancel after the registration deadline four days before the event, or no-show on the day of the event, you will be fined the team entry of \$230 + carts reserved. See below for more information.

Registration Deadline - Professionals must register their team of amateurs no later than 12:00 p.m (noon) FOUR DAYS PRIOR TO THE EVENT. If the deadline is approaching and you don't have your team complete, you must fill in the remaining names with "TBD". The event registration payment must be received by the deadline. See below for more information.

Entry Fees: The total team entry is \$230. Amateurs pay \$60 / Professionals pay \$50 which includes skins.

Registration & Cancellation Policies

Four Weeks Ahead- Registration Opens

Registration for all Pro-Member and Senior Pro-Am events will open 28 days (4 weeks) prior to each event.

Three Weeks Ahead - Cancellation & Cart Reservation Deadline

Cancellations after this date are subject to a \$100 fine plus the cost of reserved carts. Cart additions after this date cannot be guaranteed.

Four (4) days ahead at Noon - Team Registration Deadline (Thursday for a Monday Pro-Am;

Sunday for a Thursday Pro-Am)

- Entry Fee must be paid, and 'TBD' names entered for incomplete teams.
- TBDs must be updated and proper player information provided in Golf Genius by noon the day prior to the event.
- Late Entry Penalty: \$25
- Late Cancellations: Full entry fee + carts unless event reaches capacity.

Three (3) Days Ahead at 9:00 a.m. – Unpaid tee times released to General Membership

- All tee times from unregistered professionals are released and become available to the general Chapter Membership on a first-come, first-served basis.
- Penalty: Full entry fee + carts (unless event fills to capacity).
- Three late cancels (where tee time is released) will result in loss of Priority Ranking for the following year.

Prior day at noon

- All "TBD"s must be replaced with proper player information

Extenuating Circumstances: The Executive Director will work with individual professionals on a case-by-case basis to minimize penalties.

Allocation Process

The Chapter uses an online allocation process. Please carefully review the following pages before progressing to make your picks. Once you start your allocation, please be sure to finish it to ensure

your picks are received correctly. The sooner your allocation form is received, and your chapter dues have been paid, the higher the priority you will have within your priority level.

How to Submit Tee Time Requests

If your home course is hosting a regular Pro-Member, do not give it a priority number. Host Professionals are automatically given a tee time at their home course!

Only prioritize the events you will play. Once tee times are announced, please cancel any events you no longer want/can play in as soon as possible. Do not prioritize events you know you will not play in!

Regular Pro-Member events: You will rank your preferences for which events you would like to play in. Tee times are allocated by priority order and time of receipt. If a time is available for your first choice, it will be assigned; if not, the next choice is checked. This process continues until 4 events have been awarded to each professional in each round. Professionals may receive fewer than 4 times in a round if not enough prioritized courses are available.

Senior Pro-Am events: Senior Pro-Am allocations will be awarded on a first come, first served basis.

To participate in the allocation process, you must sign up and play in at least two events at the \$90 amateur entry price point (does not apply to Senior Pro-Ams).

- Professionals who participate in the tee time allocation process and only play in one \$90 event will be invoiced for a full team entry of \$310 in November. Professionals who participate in the tee time allocation process and do not play in any \$90 events will be invoiced for two full team entry fees of \$620 in November.

Priority Levels

Professionals within the same priority will be assigned allocations based on the time of receipt of this allocation form if dues have been paid.

Level 1 – Pro-Member/Chapter Championship/PNW Section Major HOST Head Professionals, General Managers, Directors of Golf, Superintendents, and WWC Board members.

Level 2 – 15-year PGA Members (Class A) as of January 31, 2026

Level 3 – PGA Member (Class A) Head Professionals, General Managers, Directors of Golf, and Superintendents

Level 4 – All additional 2026 Pro-Member/Chapter Championship/PNW Section Major HOST PGA Members (Class A)

Level 5 – All other PGA Members (Class A)

Level 6 – 2026 Pro-Member/Chapter Championship/PNW Section Major HOST PGA Associates

Level 7 – All other PGA Associates

Senior Only - Senior Pro-Ams do not follow a priority level. Tee times are awarded based on the time of receipt.